



British Columbia Team Handball Federation
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CONSTITUTION OF THE BRITISH COLUMBIA TEAM HANDBALL FEDERATION

I. NAME

The name of this organization shall be British Columbia Team Handball Federation (BCTHF). This Federation encompasses the every region in the Province of British Columbia, in accordance to the Provincial Government of British Columbia.

II. OBJECTIVES

It is the goal of the British Columbia Team Handball Federation to:

1. Promote and assist the growth and development of Team Handball at all levels throughout British Columbia;
2. Make and adopt all such rules and regulations for the governing of the game in all phases as may be deemed necessary; and,
3. Promote all such acts as may be considered essential to the management and general welfare of the association and its members.

III. DEFINITIONS

BCTHF – Will refer to the Board and all individuals who are defined as members in accordance to section V in this constitution.

Club(s) – Will refer to the individual clubs within the regions of British Columbia.

IV. GOVERNANCE

The governing body of the British Columbia Team Handball Federation shall be referred to as the Board of Directors, which consists of:

- Executive Director
- Full board of various clubs
- Directors at Large (Appointed annually by the Board – No voting rights)

The Board of directors can be modified at any time.

V. GOVERNMENT

1. Should a Board member vacate their office, the Board shall appoint a suitable replacement to complete the duration of the term vacated.
2. The Board shall, subject to the directives given by the majority vote, at any meeting properly called and constituted, have full control over the management of the business and affairs of the BCTHF.



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3. Voting delegates from registered clubs may attend meetings of the Board and enter into discussion but shall **not** have a vote. The Board shall indicate their elected position and voting right in answering the roll call.
4. Use of the BCTHF seal as well as custody of such shall be restricted to the BCTHF President and Treasurer.
5. The BCTHF will adhere to the rules as amended by the Canadian Team Handball Federation.
6. The BCTHF shall not be liable for any injuries sustained during any game played within the jurisdiction of the BCTHF.
7. The Bylaws of the BCTHF may be rescinded, altered or added to by an "Extraordinary Resolution" passed by a majority of the not less than two-thirds (2/3) of such members entitled to vote and as present in person at the meeting.

VI. MEETINGS

Annual General Meetings

1. An Annual General Meeting (AGM) shall be held for the election of new Board of Directors and for consideration of other necessary business of the BCTHF.
2. At least fourteen (14) days written notice of the AGM shall be given to all Board members and affiliated clubs.
3. All delegates from each member club shall be empowered to vote for the election of the Board of Directors this includes the President of the Club and other Team Representatives from each team within the club.
4. Each member of the Board shall be elected for a one-year term with election held annually for those members whose term comes due each year.
5. The Quorum at the AGM shall consist of two-thirds (2/3) of the total possible voting delegates.
6. The President shall, when present, chair all general meetings of the BCTHF. In their absence, the Vice-President shall chair any such meetings.

Board Meetings

7. Meetings of the Board shall be held as often as may be required however a minimum of 5 meetings must be held annually and shall be called by the President.
8. Meetings of the Board shall be called by written notice or by telephone or email seven (7) days in advance.



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9. A Quorum of the Board shall consist of a simple majority of the total number of members of the Board.

10. Each member of the Board shall have one (1) vote with the exception of the President, who votes only in the case of a tie.

Special Meetings

12. A special meeting may be called on the instructions of two (2) Board members provided they request the President in writing to call such a meeting and state the business to be brought before the Board.

13. A Special General Meeting of the BCTHF may be called by the Board whenever deemed necessary provided at least seven (7) days notice of such a meeting has been given to all affiliated clubs. The Board and two (2) delegates from each member club shall be empowered to vote at such a meeting. The Quorum at such a Special General Meeting of the BCTHF shall consist of a simple majority of the total possible voting delegates.

VII. FINANCES

1. A complete financial report, signed by two members of the Board shall be submitted for approval of the delegates at the AGM.

2. Each cheque will require two (2) signatures one of which must be that of the Treasurer

3. Capital spending over \$10,000 needs to be put to a vote to the members

VIII. MEMBERSHIP

1. Any club and /or individual willing to comply with and abide by the rules of the BCTHF shall be eligible for membership upon sending an application and submitting to the BCTHF.

2. Applications must be presented to the BCTHF in a formal letter and accompanied by the membership fee as approved by the Board annually. Registration includes players, managers, and coaches. Fees are applicable to any person that is a member of an affiliated club and participates as a player regardless if they are a coach or manager.

3. Fees are to be submitted by the 1st of September each calendar year and cover the period of September 1 to August 31 of the following year. For members that take part in tournament play or league play that does not start until the next calendar year, they must submit their fees by the dates identified by the Program Coordinator for the leagues or tournaments.

4. Any individuals on the Board, coaches and referees that are not members of an affiliated club will automatically be granted a membership of the BCTHF.



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IX. AMENDMENTS

1. All amendments or alterations to the Constitution shall be made at the AGM and shall be considered passed if accepted by two-thirds (2/3) majority vote of the Board of Directors and the registered clubs.
2. Four (4) weeks prior to the AGM the Board shall ask the voting delegates for any recommendations or suggestions with regard to alterations and amendments so as to compile these prior to the meeting date.
3. A compilation of such suggestions or recommendations and written notice of the date of the meeting shall be distributed to voting delegates three (3) weeks prior to the meeting.